

## Checklist of Procedures Before Entering Spain

- Check whether you need a stay permit, visa, or work or residency permit to travel or carry out research in Spain.
- If a visa is required, CED will provide an invitation or a document accrediting the purpose of the visit.
- In exceptional cases, prepare the medical certificates required to enter Spain.
- Prepare accommodation. CED will provide advice and guidance to be able to help you find accommodation.
- Are you going to drive? Is your driving license valid in Spain?
- Have you insured your belongings?
- If you come from a Member State of the EEA, apply for the European Health Insurance Card.
- If you are going to travel with your family (including children): apply for the corresponding permits and visas.

## Once in Spain

Get city hall registration “Empadronamiento”

<https://www.barcelona.cat/internationalwelcome/en/procedures/registration-barcelona-municipal-register-residents>

For EU nationals, apply for NIE (foreign identity number)

<https://www.barcelona.cat/internationalwelcome/en/procedures/certificate-registration-eu-national>

For non-EU nationals, if you are going to stay for longer than six months, get the foreigner’s identity card or NIE card

<https://www.barcelona.cat/internationalwelcome/en/procedures/identity-card-foreign-nationals-tie>

Open a bank account

<https://www.barcelona.cat/internationalwelcome/en/need/banking-and-payments>

Apply for your Social Security number

<https://www.barcelona.cat/internationalwelcome/en/procedures/obtaining-social-security-number>

Learn about the Spanish Health System

<https://web.gencat.cat/en/temes/salut/>

and apply for your healthcard

<https://www.barcelona.cat/internationalwelcome/en/procedures/individual-healthcare-card>

If applicable apply for the European Health Insurance Card if you are going to travel to other countries in the European Economic Area or Switzerland

<https://ec.europa.eu/social/main.jsp?catId=559&langId=en>

Subscribe to a communications service provider (landline, mobile telephone, or the Internet).

<https://bcu.cat/en/welcome/>

Learn about the different taxes in Spain, especially the rental and property tax, road and Technical Inspection of the Vehicle tax, and personal income tax. Tax Payer Guide

<https://www.barcelona.cat/internationalwelcome/en/procedures/registration-tax-office>

Where applicable, depending on the circumstances, apply to register on the Censo Electoral de Residentes Extranjeros en España (electoral roll for foreign residents in Spain or “CERE”) to be able vote in local elections.

If you have travelled with your family (especially children): • Learn about the Spanish Education System. Enroll children in the relevant stage of their compulsory education in an officially recognised school.

[http://dps.gencat.cat/WebAcollida/AppJava/en/Menu\\_Principal/Educacio/Educacio.jsp@sub=0&pag=tcm\\_412-87560-64.html](http://dps.gencat.cat/WebAcollida/AppJava/en/Menu_Principal/Educacio/Educacio.jsp@sub=0&pag=tcm_412-87560-64.html)

Learn about Public Transport in Barcelona

<https://bcu.cat/en/welcome/>

Car registration in Spain

[https://europa.eu/youreurope/citizens/vehicles/registration/registration-abroad/spain/index\\_en.htm](https://europa.eu/youreurope/citizens/vehicles/registration/registration-abroad/spain/index_en.htm)

Get informed on Safety tips

<https://bcu.cat/en/safety-tips/>

and useful telephone numbers

<https://bcu.cat/en/living-in-barcelona/know-barcelona/>

Learn about the Municipal Apps Once in Spain Source:

<https://ajuntament.barcelona.cat/apps/en/>