

HELLO!



**A GUIDE FOR YOUR
ARRIVAL AT THE CED**

A FEW WORDS OF GREETING AND WELCOME



“Welcome to the Centre for Demographic Studies (CED), a demographic training and research centre located in an ideal setting, 25 minutes by public transport from the centre of Barcelona in the UAB campus whose facilities the CED enjoys.

In this guide you will find useful information to help you to get to know our Centre and its surrounds during the first days of your stay. I hope it will also be useful when you are dealing with the administrative procedures required by your stay.

The CED is a research centre with a pleasant family atmosphere where you will find assistance provided by the research support staff and other researchers.”

Albert Esteve Palós

Director of the CED

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A BRIEF HISTORY OF THE CED

- 1984** Creation of the Centre for Demographic Studies. Headquarters in Barcelona.
- 1985** First Population Seminar.
- 1987** Move to the new location on the UAB campus. Spanish-Portuguese-Italian Congress on Historical Demography held in Barcelona.
- 1988** First year of postgraduate course in Methods and Techniques for Population Study.
- 1993** *IUSSP Workshop in Barcelona on Key Factors of World Population.*
- 1994** Beginning of PhD in Demography. New building of 1,200 m² in the UAB campus.
- 1995** Consolidated Research Group on *Historical Studies of the Population of Catalonia* (GEHPC) headed by Anna Cabré.
- 1996** Start of the ALFAPOP programme.
- 2000** First thesis defence of the PhD in Demography programme.
- 2003** Award of St. George Cross (Creu de Sant Jordi) by the Generalitat (Government) of Catalonia to Anna Cabré (2005).
- 2004** Quality Mention awarded to PhD in Demography programme.
- 2005** Consolidated Research group, *Group for Demographic and Migration Studies* (GEDEM) headed by Andreu Domingo i Valls.
- 2006** Start of the master's degree in Regional and Population Studies (Demography stream).
- 2007** First year of the European Doctoral School of Demography (EDSD). Headquarters at the CED in the 2011-12 and 2012-13 academic years.
- 2008** EAPS European Population Conference: "Migration and Migrants in Europe", in Barcelona.
- 2009** Consolidated Research Group on *Demography and Families* (DEMFAMS), headed by Albert Esteve i Palós.
First project of Starting Grant (ERC): *Towards a Unified Analysis of World Population: Family Patterns in Multilevel Perspective (WORLD FAM)*, headed by Albert Esteve Palós.
- 2010** First project of Advanced Grant (ERC): *Five Centuries of Marriages (5CofM)*, Anna Cabré.
- 2014** CED 30th anniversary celebrations.
- 2015** New CED director: Albert Esteve i Palós.
- 2016** New corporate image.
- 2017** Awarded an A in the CERCA research centres audit (renewed in 2022).
- 2020** First project Consolidator (ERC): *Healthy lifespan inequality: Measurement, trends and determinantse (HEALIN)*, Iñaki Permanyer Ugartemendia.
- 2021** First ICREA researcher at the CED, Iñaki Permanyer Ugartemendia.
- 2022** Consolidated Research Group on *Demography of Health and Ageing* headed by Iñaki Permanyer Ugartemendia

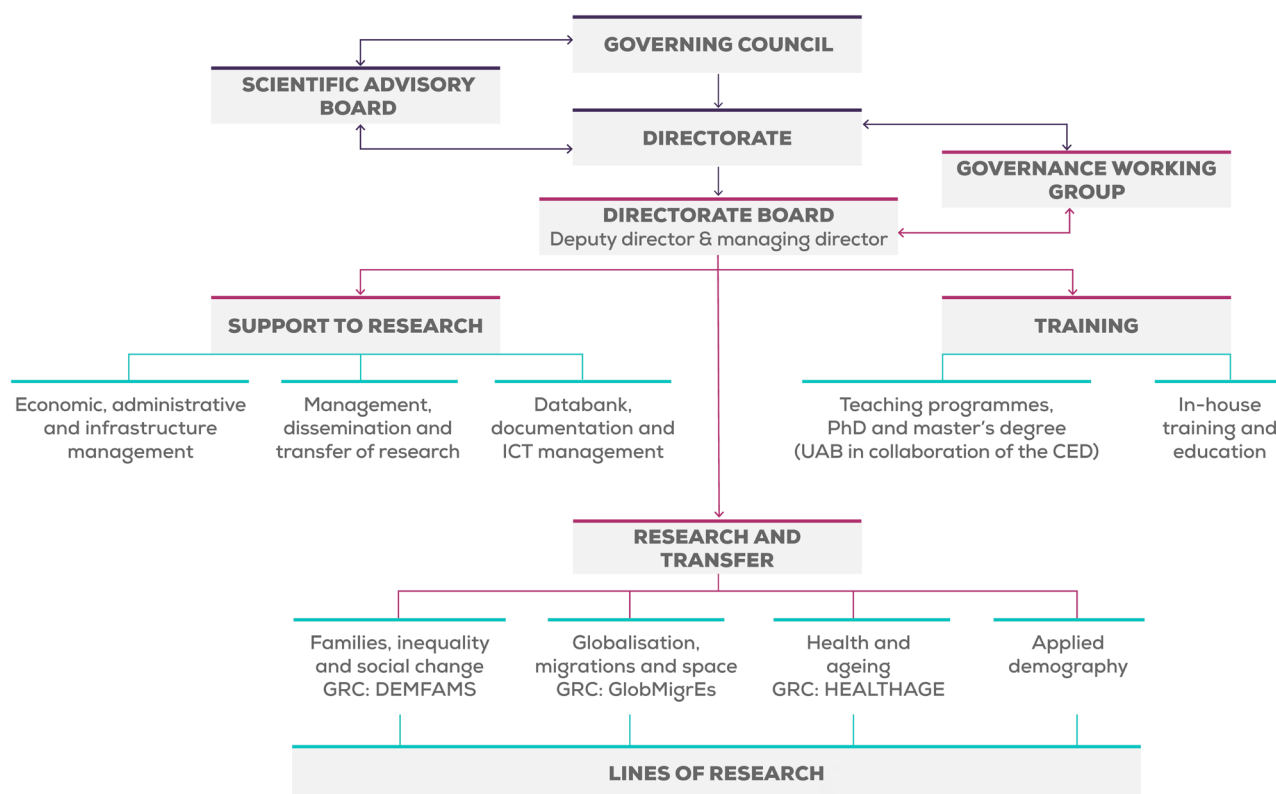


Anna Cabré, director of the CED from 1984 to 2015 and present honorary director.



The first CED premises were in this old palace in carrer Pomaret, Barcelona.

ORGANIGRAM AND GOVERNING BODIES



Albert Esteve Palós
Director of the CED



Andreu Domingo Valls
Deputy-Director of the CED



Hermínia Pujol Estragués
Manager of the CED

WHO TAKES CARE OF WHAT



Inés Brancós Coll

She is responsible for national and state calls for proposals, both for research projects and for grants for pre-doctoral or postdoctoral contracts. It also deals with the attention to doctoral students and the academic management of the programme.

📍 *Office E2/007 (Floor 0)*

☎ *+34 93 581 30 60 (220)*

✉ *ibrancos@ced.uab.cat*



Eulàlia Camps Vidal

Provides support to the Director and Deputy Director of the CED. She is also in charge of disseminating the research (website, newsletters, agenda, social networks and media services). It facilitates the processing of professional travel and attends to temporary residents.

📍 *Office E2/105 (Floor 1)*

☎ *+34 93 581 30 60 (229)*

✉ *ecamps@ced.uab.cat*



Teresa Antònia Cusidó Vallverdú

She is responsible for international calls for proposals, both for research projects and contract grants. She also deals with issues related to open science. It manages the European Master in Demography.

📍 *Office E2/219 (Floor 2)*

☎ *+34 93 581 30 60 (252)*

✉ *tacusido@ced.uab.cat*



Sergio Montes López

He is in charge of the finance and accounting unit and is responsible for the management of salaries, reimbursement of professional travel expenses and the management of purchases applicable to competitive projects.

📍 *Office E2/003 (Floor 0)*

☎ *+34 93 581 30 60 (223)*

✉ *smontes@ced.uab.cat*



Ruth Pastor Llaudet

She is in charge of the general secretary of the CED, deals with issues related to the maintenance of the building (accesses, repairs) and the purchase of consumables. He is also in charge of occupational risk prevention (medical check-ups, emergencies, ergonomics).

📍 *Secretary's Office (Floor 0)*

☎ *+34 93 581 30 60 (226)*

✉ *ruth@ced.uab.cat*



Xavi Ruiz Vilchez

He is responsible for the CED's information and communication technology system. He provides IT support to users and is in charge of the inventory and purchases in this area. She is also in charge of programming the website.

📍 *Office E2/-111 (Floor -1)*

☎ *+34 93 581 30 60 (213)*

✉ *xruiz@ced.uab.cat*

GROUPS AND LINES OF RESEARCH

Research at the CED is structured into 3 groups of demographic research and 1 area of applied demography. Each group covers several lines of research. Each line has a chief researcher, researchers, research staff trainees, and research back-up staff.

The CED's groups and lines of research are headed by the following staff members:

FAMILIES, INEQUALITY AND SOCIAL CHANGE

Head: Diederik Boertien

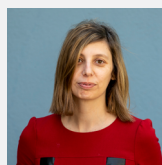
FERTILITY AND HOUSEHOLDS



Albert Esteve

☎ +34 93 581 30 60 (229)
✉ aesteve@ced.uab.cat

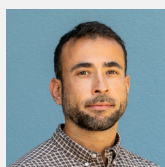
HISTORICAL DEMOGRAPHY



Joana M. Pujadas

☎ +34 93 581 30 60 (239)
✉ jpujades@ced.uab.cat

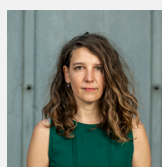
GENERATIONS AND LIFE COURSE



Sergi Vidal

☎ +34 93 581 30 60 (222)
✉ svidal@ced.uab.cat

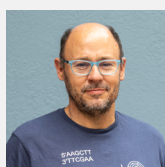
POVERTY, CHILDHOOD AND FAMILIES



Alba Lanau

☎ +34 93 581 30 60
✉ alanau@ced.uab.cat

EDUCATION AND WORK



Pau Miret

☎ +34 93 581 30 60 (228)
✉ pmiret@ced.uab.cat

TIME USE



Marc Ajenjo

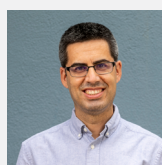
☎ +34 93 581 30 60 (235)
✉ majenjo@ced.uab.cat

GENDER AND INEQUALITY



Mariona Lozano

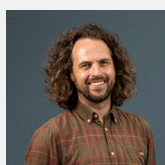
☎ +34 93 581 30 60 (243)
✉ mlozano@ced.uab.cat



Joan Garcia

☎ +34 93 581 30 60 (248)
✉ jgarcia@ced.uab.cat

SOCIAL STRATIFICATION



Diederik Boertien

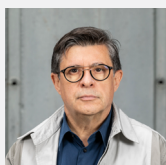
☎ +34 93 581 30 60 (238)
✉ dboertien@ced.uab.cat

GROUPS AND LINES OF RESEARCH

GLOBALISATION, MIGRATIONS AND SPACE

Head: Andreu Domingo

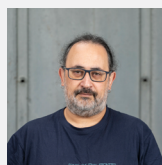
MIGRACIONES E INTERCULTURALIDAD



Andreu Domingo

☎ +34 93 581 30 60 (231)
✉ adomingo@ced.uab.cat

INTERNATIONAL IMMIGRATION AND TERRITORY



Jordi Bayona

☎ +34 93 581 30 60 (232)
✉ jbayona@ced.uab.cat

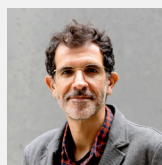
INTERNAL MIGRATIONS, SPATIAL LOCALISATION OF THE POPULATION, AND RURAL DEPOPULATION



Joaquín Recaño Valverde

☎ +34 93 581 30 60 (234)
✉ jrecano@ced.uab.cat

URBAN CHANGE AND RESIDENTIAL MOBILITY



Antonio López-Gay

☎ +34 93 581 30 60 (240)
✉ tlopez@ced.uab.cat

HOUSING DEMOGRAPHICS



Juan Antonio Módenes Cabrerizo

☎ +34 93 581 30 60 (217)
✉ jamodenes@ced.uab.cat

APPLIED DEMOGRAPHY



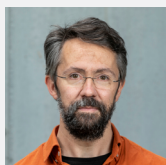
Amand Blanes Llorens

☎ +34 93 581 30 60 (241)
✉ ablanes@ced.uab.cat

HEALTH AND AGEING

Head: Iñaki Permanyer

HEALTH INEQUALITIES



Iñaki Permanyer

☎ +34 93 581 30 60 (244)
✉ ipermanyer@ced.uab.cat

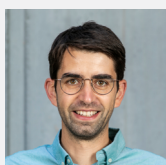
ELDERLY CARE



Jeroen Spijker

☎ +34 93 581 30 60 (218)
✉ jspijker@ced.uab.cat

HEALTH, MORTALITY AND CAUSES OF DEATH



Sergi Trias

☎ +34 93 581 30 60 (244)
✉ ipermanyer@ced.uab.cat

AGEING AND SOCIETY



Elisenda Rentería

☎ +34 93 581 30 60 (251)
✉ erenteria@ced.uab.cat

DOCUMENTATION

All the procedures and operating documents of the CED can be found in the section “Interconvis”-Quality System, in the Google Drive. Useful documents for the different phases of the research work can also be found in “Eines per a la recerca”.

DATABASES

For any matters related with databases and population surveys, please contact:



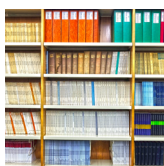
Teresa Menacho Montes

Head of databases

📍 *Office E2/201 (Floor 2)*
 ☎ *+34 93 581 30 60 (245)*
 ✉ *tmenacho@ced.uab.cat*

THE LIBRARY AND DOCUMENTATION SERVICE

This is the only library in Spain specialising in demography and population studies.



Candi Abella Álvarez

Librarian

📍 *Floor -1*
 ☎ *+34 93 581 30 60 (216)*
 ✉ *cabella@ced.uab.es*

Public opening hours:

Monday to Friday
 8:30 to 14:30
 Tuesday and Thursday
 15:00 to 18:30

SEMINARS AND CONFERENCES

The CED organises periodic research seminars and conferences for the scientific community. The CED seminars and conferences have the status of training activities for PhD candidates. They are usually held on Thursdays at 12 noon in the assembly hall (Sala Àngels Torrents) at the CED.* The CED prepares an annual internal training programme on research skills and regulatory compliance.

CONGRESSES AND EVENTS OUTSIDE THE CED

Research staff who wish to participate in congresses must request authorisation from the head of their research group and authorisation for funding from the CED manager by way of Form P11 1.1 007 – Authorisation of expenses (Intranet/1. Quality System /Procedure 11. Accounting Unit Management / Documents supporting the process).*

LANGUAGE COURSES

Intensive and extensive Catalan and Spanish language courses for beginners and at higher levels of proficiency are offered during the academic year at the UAB Languages Service, which is located on the campus.

Information about the Language Services courses available here:

🌐 [*UAB Languages*](https://www.uab.cat/llengua)

*SEE EXTRAORDINARY MEASURES IN THE COVID-19 CONTINGENCY PLAN

WHAT PROCEDURES ARE NECESSARY FOR STARTING YOUR STAY AT THE CED

BEFORE ARRIVING AT THE CED (LEGAL FORMALITIES IN YOUR COUNTRY OF ORIGIN)

It is necessary to apply for a visa in the Spanish embassy or consulate in the country of origin or legal residence, presenting documentation confirming acceptance of your visit and/or admission to the PhD in Demography programme. This is provided as required by both the CED and the UAB.

The Aliens Act is undergoing constant amendment and it is therefore very important that future visitors to the CED should, before arrival, contact the official offices of the Spanish public administration in the respective countries of origin, in order to find out about the necessary formalities. The CED management staff will provide you with the necessary documentation and assistance.

WHEN YOU ARRIVE AT THE CED (LEGAL PROCEDURES ON ARRIVAL)

1. PROCEDURES FOR EU RESEARCHERS OR STUDENTS

Research staff with European Union citizenship do not need to complete any administrative procedure before entering Spain.

If the stay is longer than three months, it is obligatory to request inscription in the Central Register of Foreign Nationals, which issues a Certificate of Registration and a NIE number (Foreigner's Identification Number).

You must register in person at a National Police station in your city of residence

 *Public administration*

THE DOCUMENTATION YOU WILL NEED TO PROVIDE IS THE FOLLOWING:

- 2 copies of the completed Register form (EX18).
- Valid passport or identity document of your country: original and photocopy

MEDICAL INSURANCE FOR EU STUDENTS AND/OR RESEARCHERS

If you are insured or have health cover from the public social security system in your country, you are entitled to a European Health Insurance Card (EHIC). Please bear in mind that the card does not cover private health care or repatriation costs.

After arrival, in order to obtain free health care, you must go to the public health care centre (CAP) closest to your home and present the EHIC, together with a document proving your identity (identity card or passport).

2. PROCEDURES FOR NON-EU RESEARCHERS OR STUDENTS

You will have a maximum time limit of 30 days within which to request authorisation for a study visit as of the date of entering the European Union. It is therefore essential to keep airline tickets (boarding card) or obtain a stamp confirming entry from Passport Control.

It is necessary to obtain the Foreign Resident's Identification Card (TIE). This is a card authorising a temporary visit and valid for the duration of a student's studies in Spain. Authorisation is granted for a maximum of one academic year and is renewable on an annual basis, as long as the stipulations of the law are observed. This document legalises the stay of students who intend to stay in Spain for six months or more, and who have previously completed procedures for an open study visa.

After entering the European Union students have a maximum period of 30 calendar days to request the TIE.

All documents must be presented in the official language (Spanish or Catalan). If this is not possible, duly authenticated documents will be accepted in other languages when presented with a certified translation.

 *UAB documentation*

WHAT PROCEDURES ARE NECESSARY FOR STARTING YOUR STAY AT THE CED?

WORK PERMIT

Non-EU people who wish to work in Spain and have a job offer may do so by means of applying for a work permit.

Without this documentation, it is not possible for the CED to do any type of contract.

DATA PROTECTION

In order to comply with current regulations, when you arrive at the CED you will be required to fill in forms giving permission to use your personal data, and concerning rights to images and confidentiality of statistical data.

The forms will be provided by the Secretary's office at the CED.

PREVENTION SYSTEM

The CED has an occupational health and safety plan, and also an emergency plan.

All contracted staff must complete a programme of workplace security training.

The CED Secretary's Office will help you to plan this training.

MEDICAL INSURANCE FOR NON-EU

STUDENTS AND/OR RESEARCHERS

All students and researchers, as well as foreign teachers who come to a Catalan university must be covered by medical insurance.

 *UAB documentation*

If you are from a country that is not in the European Economic Area then you are advised to ascertain whether there is a medical agreement between Social Security in your country and the Spanish system. If this is the case, you will have to obtain, through the relevant authorities in your country, the requisite document in order to gain access to the network of free public healthcare in Spain.

WORKING HOURS

OFFICE HOURS

The CED Secretary's Office is open from **8 a.m. to 3 p.m.**.

Your working day can be between **8 a.m. and 8 p.m.**.

If you wish to work at weekends to the CED building, please notify the Secretary's Office in advance.

Labour regulations make it compulsory to record workin hours daily in the application "TuHorario".

WORK CALENDAR

View calendar 

YOUR WORKPLACE AND COMMON SPACES

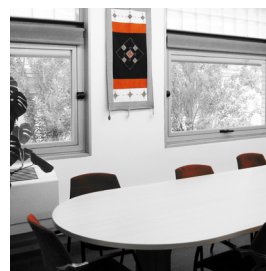
The CED has individual and shared offices available for staff on contract or temporary “stagiers”.

SOME RULES FOR COEXISTENCE

- Silence mobile phones.
- Avoid phone and online (for example Skype) conversations in the room.
- Avoid medium-length or long work meetings in this space (10 minutes maximum).
- Avoid group conversations, especially regarding non-academic matters.
- Don't consume food (drinks, fruit and snacks are permitted).
- Don't store perishable foods in this space.
- Keep food in the CED refrigerators.
- Listen to music at low volume with ear phones.
- Keep tables and shared spaces clean and tidy.

MEETING ROOM

Location: Floor 1
Reservation: Google Calendar
Infrastructure: a meeting table able to seat 12, computer and 55” screen



ÀNGELS TORRENTS

Location: Floor -1
Reservation: Google Calendar
Conference room: presentation of research work
Infrastructure: capacity for a maximum of 60 people, with computer, 86” screen and videoconference system



CLASSROOM

Location: Floor -1
Reservation: Google Calendar
Teaching: postdoctoral training courses
Infrastructure: capacity for a maximum of 18 people, with computer and 75” screen

*SEE EXTRAORDINARY MEASURES IN THE COVID-19 CONTINGENCY PLAN

KITCHEN AND DINING ROOM

If you wish to share your lunchtime or enjoy a quiet moment for a coffee or tea, you may use the kitchen and dining room on the second floor.

For your use: tea, biscuits, sugar, oil, coffee.

KITCHEN RULES

1. Cutlery, plates, glasses and cups may not be taken outside the CED.
2. Avoid accumulating cutlery, glasses and cups in offices.
3. Please wash, dry and leave in its proper place any kitchen equipment used.
4. Don't let food accumulate in the refrigerators.
5. Rubbish: please place used items in appropriate bins (organic, glass, paper and plastic). Do not leave organic waste in the bin on Friday afternoon or before long and short holidays.
6. Please clean spaces (sink, table, hot plates) after use.
7. In case of non-functioning or any problem with kitchen equipment, please advise the Secretary's Office.

TELEPHONE CALLS

- If you wish to call another office or section of the CED, use the extension number **(3 digits)**.
- If you wish to call another office on the UAB campus, first dial 0 followed by the extension number **(0+four digits)**.
- If you wish to call an off-campus number, first dial **00** followed by the number.

BUILDING ENTRANCES AND EXIT

Labour legislation on risk prevention makes it compulsory to know who is inside the building at all times. It is necessary to use the card or the app that also serves to open the entrance dorr, both when you enter and when you leave.

MEDICAL CHECK-UPS, ACCOMMODATION AND PHYSICAL ACTIVITY

MEDICAL CHECKUPS OF CONTRACTED STAFF

The CED offers the option of an annual medical check-up. Please arrange your appointment with the CED Secretary's Office.

In case of time taken off work because of illness, a copy of the medical leave document must be sent to the CED Secretary's Office within three days.

LIVING NEAR THE CED

The UAB campus offers a large number of installations and services for accommodation. The University Village can accommodate up to 2,500 students, teachers, and academic and service staff.

The University Village is well situated, only ten minutes' walking distance from the CED, and offers a wide range of services and facilities.

 *University Village*

Both in Barcelona and in towns surrounding the UAB a wide variety of flats may be rented by students and research staff:

Student services (UAB):

 +34 93 581 10 21

 p.s.estudiants@uab.es

 *Experiencing the campus*

Other pages for finding accommodation near the CED or in Barcelona:

Youth housing (Generalitat de Catalunya – Government of Catalonia)

 +34 93 483 83 92

 info@habitatgejove.com

 *Youth housing*

Barcelona Housing Service for Students (BHSS)

Accommodation for foreign students and Seneca students

 *Calàbria, 147*

 +34 93 483 84 28

 info@bcn-housing-students.com

 *BHSS*

PHYSICAL ACTIVITY SERVICE (SAF)

The SAF offers to both subscribers and users of the sports facilities of the Autonomous University of Barcelona a complete, extensive range of options for engaging in physical activity.

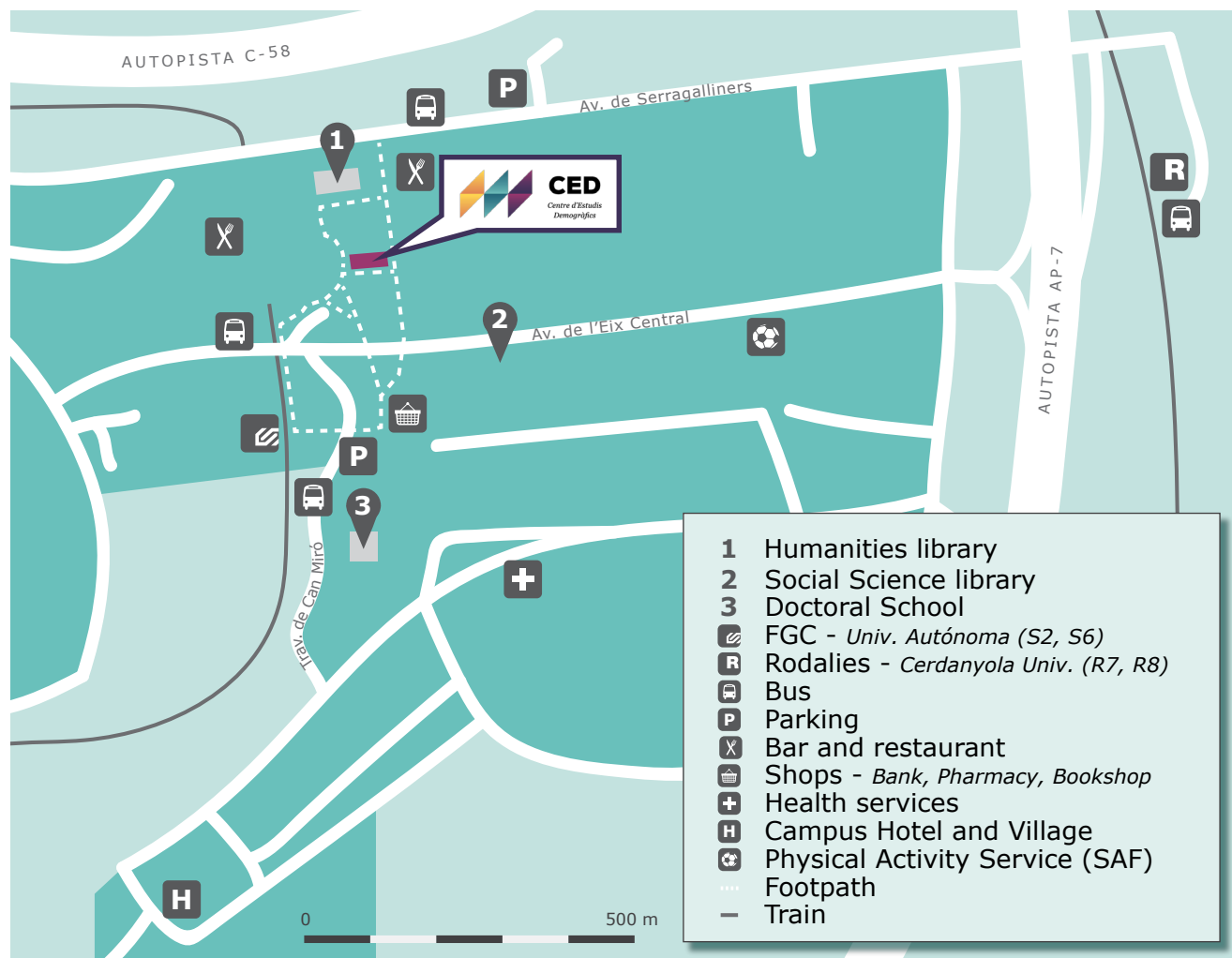
 *Avinguda de l'Eix Central, Edifici SAF 3*

 +34 93 581 1934

 saf.usuaris@uab.cat

 *SAF*

SERVICES AND INFRASTRUCTURE ON CAMPUS



S2

S6

Stop
Universitat
Autònoma

Every 12 minutes



R7 + L1
R8 + 20 min

Stop
Cerdanyola-
Universitat

Every 30 minutes



Lines + times

Stop
CC. Educació FTI,
FGC,
Esc. Postgrau - FGC

Every 20 minutes



AP-7 exit
d'Universitat
Autònoma

C-58 exit: **8**
(connects with AP- 7,
direction
Lleida-Tarragona)





CED ^{UAB}

*Centre d'Estudis
Demogràfics*



CONTACT

Centre d'Estudis Demogràfics

Carrer de Ca n'Altayó, Edifici E2
Universitat Autònoma de Barcelona
08193 Bellaterra / Barcelona
SPAIN

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🌐 ced.uab.es

🐦 [@cedemografia](https://twitter.com/cedemografia)